

“\*” (not O or 0) is necessary for the speaker.

## Instructions on Submission of Manuscript in English

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**Please use this template file for submission. In this file, the number of lines and font settings are set according to the author's guidelines, so do not change the settings and use them as they are. Don't use your old manuscript file.**

### 1. Language

This template is for manuscripts written in English.

### 2. Contents

Contents are to include findings and views based on various investigations or research on material cycles/waste management and other related topics. A direct English translation of a presentation for the Japanese session will not be accepted.

### 3. Eligibility for Paper Submission

Applicants who submit papers must be regular or student members of JSMCWM (papers on a joint research work, however, may be submitted by a group including more than one regular JSMCWM member) or members of KSWM.

### 4. Presentation Method

**Onsite oral presentation or onsite poster presentation:** Onsite presentation only, while the presentations will be broadcasted on zoom. Each oral presentation consists of a 10-minute presentation and a 5-minute discussion. All accepted papers will be published in the conference proceedings (online) and published on the J-stage website, which is an electronic journal platform for science and technology information in Japan. An accepted applicant may give a presentation on only one of the subjects.

### 5. Format

- (1) Allow a **20 mm margin at the right, left, top and bottom** on a white A4 size (210mm×297mm) sheet of paper. At most, 53 lines may be contained within these margins.
- (2) The length of a paper must be 2 pages.
- (3) Write the **title on the first page, positioning the first character 45 mm or more from the left edge of the sheet.** Leave the next line blank. Then write the name(s) of the author(s) and affiliation(s), and align the text to the right margin. The presenter should be marked with an asterisk (\*). Maximum number of authors is 10. Authors who are registered will be listed in the program.
- (4) Use 10 point type in the text and elsewhere, preferably Times New Roman. For the title, use a larger font.
- (5) Start the body of the text leaving one blank line after the name(s) and affiliation(s) of the author(s). On the second page, start the text on the first line.
- (6) All tables and figures shall first be placed at appropriate positions in the papers, and then the files shall be converted into PDF format. The PDF file within 1MB shall be strongly recommended. Separate files of the tables and figures will not be accepted. The tables and figures that are small and do not occupy the full width of the pages shall be placed at the right edge of the sheet with sentences at the left edge of the sheet.
- (7) Insert a horizontal divider line at the end of the first page and write the name of the contact person, his or her address and phone number, fax number and e-mail address as shown in the end of first page of the format.
- (8) Keywords (up to 5) should be placed below the contact address as shown in the end of first page of the format.

### 6. Application

Applications shall be submitted online through website of JSMCWM. All papers should be submitted using this

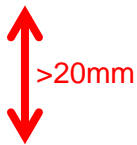
[Contact] Atsushi Gomi, JSMCWM University  
Junkan Bldg. 5F, 1-X9, Shiba 530 chome, Minato-ku, Tokyo, 530-XXXX, Japan  
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[Keywords] waste, society, intercommunion, 30 years

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**7. Application duration and Deadline**

From May 8 (Mon.) to June 16 (Fri.), 2023 by 18:00 (local time) \*

\*Applications received after the deadline cannot be accepted.

**8. Acceptance/Rejection**

The submitted papers will be checked by the International Relations Committee in conjunction with the Annual Research Conference Committee. Applicants will only be contacted with the results in the event that the submitted paper is rejected. A modification may be requested in the case of an obscure figure or table, etc. The program of the conference and presentation schedule will be announced in mid-August.

**9. The address of the JSMCWM Secretariat where any inquiries should be directed is**

Japan Society of Material Cycles and Waste Management

Buzen-ya Bldg. 5F, 1-9, Shiba 5 chome, Minato-ku, Tokyo, 108-0014, Japan

Tel: +81-3-3769-5099 Fax: +81-3-3769-1492 E-mail: [international@jsmcwm.or.jp](mailto:international@jsmcwm.or.jp)