

Instructions on Submission of Manuscript in English

Contents

Contents are to include findings and views based on various investigations or research on material cycles/waste management and other related topics. The paper should contain Introduction, Methodology, Results, Discussion, Conclusion, and References. A direct English translation of a presentation for the Japanese session will not be accepted.

Eligibility for Paper Submission

Applicants who submit papers must be regular or student members of JSMCWM (papers on a joint research work, however, may be submitted by a group including more than one regular JSMCWM member) or members of KSWM.

Presentation Method

The presentation is either “**onsite oral presentation**” or “**onsite poster presentation**”. The oral presentations will be broadcasted on zoom. Decision on the presentation method (oral or poster) is made by JSMCWM. Each oral presentation consists of a 10-minute presentation and a 5-minute discussion. All accepted papers will be published in the conference proceedings downloadable by the participants, and published on the J-Stage website later, which is an electronic journal platform for science and technology information in Japan. Each speaker can make up to one oral presentation and one poster presentation.

Format

- (1) **Be sure to use the template posted on the website. This instruction is NOT the template!!!**
- (2) Allow a 20 mm margin at the right, left, top and bottom on the A4-size (210mm×297mm) sheet of paper. At most, 53 lines may be contained within these margins.
- (3) The length of a paper must be 2 pages, desirably longer than one and a half (1.5) pages. Too short paper might be rejected.
- (4) Write the title on the first page, positioning the first character 45 mm or more from the left edge of the sheet. Leave the next line blank. Then write the name(s) of the author(s) and affiliation(s), and align the text to the right margin. The presenter must be marked with an asterisk (*).
- (5) Use 10-point size of Times New Roman in the text and elsewhere. For the title, use a larger font.
- (6) Start the body of the text leaving one blank line after the name(s) and affiliation(s) of the author(s). On the second page, start the text on the first line.
- (7) All tables and figures must be placed at appropriate positions in the papers, and then the file of the paper must be converted into PDF format. The PDF file within 1MB is strongly recommended. Separate files of the tables and figures are not accepted. The tables and figures that are small and do not occupy the full width of the pages shall be placed at the right side of the sheet with sentences at the left side of the sheet.
- (8) Insert a horizontal divider line at the end of the first page and write the name of the contact person, his or her address and phone number, fax number (if available) and e-mail address as shown in the end of first page of the template.
- (9) Keywords (up to 5) must be placed below the contact address.

Application

Applications must be submitted online through the website of JSMCWM. All papers should be submitted using the template file provided on the website.

Application duration and Deadline

From May 13 (Mon) to June 14 (Fri), 2024 by 18:00 (JST) *

*Applications received after the deadline cannot be accepted.

Acceptance/Rejection

The submitted papers will be checked by the International Relations Committee in conjunction with the Annual Research Conference Committee. Applicants will only be contacted with the results in the event that the submitted paper is rejected. A modification or revision may be requested in the case of an obscure figure or table, etc. The program of the conference and presentation schedule will be announced in mid-August.

Contact

The address of the JSMCWM Secretariat where any inquiries should be directed is as follows:

Japan Society of Material Cycles and Waste Management

Buzen-ya Bldg. 5F, 1-9, Shiba 5 chome, Minato-ku, Tokyo, 108-0014, Japan

Tel: +81-3-3769-5099 Fax: +81-3-3769-1492 E-mail: international@jsmcwm.or.jp