The 36th Annual Conference of Japan Society of Material Cycles and Waste Management

**Instructions** **on** **Submission** **of** **Manuscript in English**

**Contents**

The manuscript should include findings and views based on various investigations or research on material cycles/waste management and other related topics. It should contain an Introduction, Methodology, Results, Discussion, Conclusion, and References.

**Eligibility for Paper Submission**

Applicants who submit papers must be regular or student members of JSMCWM (papers on a joint research work, however, may be submitted by a group including more than one regular JSMCWM member) or members of KSWM.

**Presentation Method**

The presentation is either an “**onsite oral presentation**”or an“**onsite poster presentation**.” The oral presentations will be broadcast on Zoom. Decision on the presentation style (oral or poster) is made by the Annual Research Conference Committee of the JSMCWM. Each oral presentation consists of a 10-minute presentation and a 5-minute discussion. All accepted papers will be published in the conference proceedings and downloadable by the participants. They will be published on the J-Stage website later, an electronic journal platform for science and technology information in Japan. Each speaker can make up to one oral presentation and one poster presentation.

**Format**

(1) **Be sure to use the template** posted on the website. This instruction is NOT the template!!!

(2) Allow a 20 mm margin at the right, left, top, and bottom on the A4-size (210 mm×297 mm) sheet of paper. At most, 53 lines may be contained within these margins.

(3) The length of a paper **must be** **2 pages**, desirably longer than one and a half (1.5) pages. Too short a paper might be rejected.

(4) Write the title centered on the first line of the first page. Leave the following line blank. Then, write the name(s) of the author(s) and affiliation(s), and align the text to the right margin. The presenter must be marked with an asterisk (\*).

(5) Use a 10-point size of Times New Roman in the text and elsewhere. For the title, use a larger font.

(6) Start the body of the text, leaving one blank line after the name(s) and affiliation(s) of the author(s). On the second page, start the text on the first line.

(7) All tables and figures must be placed at appropriate positions in the papers, and then the paper file must be converted into PDF format. The PDF file within 1 MB is strongly recommended. Separate files of the tables and figures are not accepted. The tables and figures that are small and do not occupy the entire width of the pages shall be placed on the right side of the sheet, with sentences on the left side.

(8) Insert a horizontal divider line at the end of the first page and write the name of the contact person, the address and e­mail address as shown at the end of the first page of the template.

(9) Keywords (up to 5) must be placed below the contact address.

**Application**

Applications must be submitted online through JSMCWM's website.

<https://jsmcwm.confit.atlas.jp/en>

All papers should be submitted using the template file provided on the website.

**Application duration and Deadline**

From May 12 (Mon) to June 13 (Fri), 2025 by 18:00 (JST) \*

\***Applications received after the deadline cannot be accepted.**

**Acceptance/Rejection**

The International Committee will check the submitted papers in conjunction with the Annual Research Conference Committee. Applicants will only be contacted with the results if the submitted paper is rejected. A modification or revision may be requested for an obscure figure, table, etc. The conference program and presentation schedule will be announced in mid-August.

**Contact**

The address of the JSMCWM Secretariat where any inquiries should be directed is as follows:

Japan Society of Material Cycles and Waste Management

Buzen­ya Bldg. 5F, 1­9, Shiba 5 chome, Minato­ku, Tokyo, 108­0014, Japan

Tel: +81-3­3769­5099 Fax: +81-3­3769­1492 E-mail: international@jsmcwm.or.jp